

**ACADEMIC SESSION 2026-27****NURSERY (BALVATIKA-1/ PRE SCHOOL-1) ADMISSIONS****INSTRUCTIONS**

- The **first list of selected** students and the Waiting Lists are being displayed.
- Fee submission and document verification will be done w.e.f. Tuesday, 27/01/2026 to Monday, 02/02/2026 from 9:00 a.m. to 12:00 noon strictly **according to the schedule.**

**SCHEDULE FOR FEE DEPOSITION/ DOCUMENT VERIFICATION****SIBLINGS**

1	S. No. 1-32	27-Jan	9:00 a.m. - 12:00 noon
<b><u>STAFF WARDS</u></b>			
1	S. No. 1	28-Jan	9:00 a.m. - 12:00 noon

**SELECTED STUDENTS (BOYS) IN DRAW OF LOTS**

1	S.No. 1-15	28-Jan	9:00 a.m. - 12:00 noon
2	S.No. 16-29	29-Jan	9:00 a.m. - 12:00 noon

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## **SELECTED STUDENTS (GIRLS) IN DRAW OF LOTS**

1	S.No. 1-15	30-Jan	9:00 a.m. - 12:00 noon
2	S.No. 16-29	2-Feb	9:00 a.m. - 12:00 noon

- **Parents should carry the self-attested photocopy of the documents mentioned below.**
- **Status of vacant seats and Second list with further instructions will be posted on the school website and notice board on Monday, 09/02/2026 by 5:00 p.m.**
- **Parents are requested to kindly adhere to the schedule for the admission process. In case of non-reporting parents (without any official information), the seat will be offered to the next eligible candidate.**
- **Typographical errors are liable to be corrected without any rights of contest.**

## **DOCUMENTS REQUIRED**

### **(IN ORIGINAL FOR VERIFICATION)**

- **Proof of Date of Birth (Any one)**

1. Birth certificate under the Births, Deaths and Marriages Certification Act 1986
2. Hospital/Auxiliary Nurse and midwife (ANM) register record.
3. Aanganwadi Record
4. Declaration of the age of the child by the parent or guardian.

- **Proof of Residence (Any one)**

1. Ration card issued in the name of parents (mother/father having name of the child)
2. Domicile certificate of child or his/her parents.
3. Voter I-card (EPIC) of any of the parents.
4. Electricity bill/MTNL Telephone bill/Water bill in the name of any of the parents.
5. Unique Identity Card (Aadhar Card) issued in the name of any of the parents.
6. Passport in the name of any of the parents of the child.

- **Proof of Sibling** – Copy of last paid fee receipt of the student studying in The Srijan School.
- Any other admissible document
- Fee must be paid through Cheque/ Pay Order/ Demand Draft for Rs. 90,353/- in the name of “The Srijan School” payable at Delhi.

### **WITHDRAWAL OF ADMISSION/REFUND**

- If admission is withdrawn within one month of the date of admission & fee submission, one month’s tuition fee and admission charges shall be retained and balance will be refunded.
- No refund will be applicable on cancellation of admission after one month from the date of admission.

### **Proformas**

A set of proformas have been provided below. Parents are requested to take a print of these (on A4 size paper) and submit them complete in all respects, at the time of depositing fee for admission.

- |                                 |                |
|---------------------------------|----------------|
| 1. School Admission Form        | Provided below |
| 2. Student’s Information Sheet  | Provided below |
| 3. Student’s Health Certificate | Provided below |
| 4. Transport Undertaking        | Provided below |

**NURSERY (BALVATIKA-1/ PRE SCHOOL-1) ADMISSION FORM**
**Category: General**
☐
**Sibling**
☐
**Staff Ward**
☐

1.	Name of the Child (In block letters) _____ Gender _____ (Male/ Female)	Affix recent passport size photo of the child  (DO NOT STAPLE)
2.	Date of Birth (In figures) _____ Place of Birth _____ Date of Birth (In words) _____	
3.	Age as on 31 <sup>st</sup> March 2026 _____ years _____ month _____ days	
4.	Mother Tongue _____ Nationality _____	
5.	Residential Address _____ _____ Phone No. _____	
6.	Permanent Address _____ _____	
7.	Mobile No. (Father) _____ Mobile No. (Mother) _____ E-mail ID(Father ) _____ E-mail ID(Mother) _____	
8.	Name & Address of present school _____	
9.	Details of <b>real brother &amp; sister</b> (Not cousins) Name _____ Class/Sec. _____ School _____ Name _____ Class/Sec. _____ School _____	
10.	Single Parent - Yes/ No _____	
11.	Does your child have any physical/ medical condition which might require special attention? If yes, please specify. _____ _____	

**PARENTS' INFORMATION:****FATHER****MOTHER**

Affix latest photograph  
here (Please do not  
staple)

Affix latest photograph  
here (Please do not  
staple)

12.	Name (In block letters)	_____	_____
13.	Age	_____	_____
14.	Academic Qualifications	_____	_____
15.	School Attended	_____	_____
16.	College Attended	_____	_____
17.	Occupation/Profession	_____	_____
18.	Designation	_____	_____
19.	Name of the company/ Institution/ workplace	_____	_____
20.	Nature of Business/ work	_____	_____
21.	Annual Income	_____	_____
22.	Office Address	_____	_____
		_____	_____

**UNDERTAKING**

I hereby certify that the information given by me is true. I understand that if any of this information is found to be untrue, this application is liable to be rejected. I shall abide by the decision of the school in all matters. If my child is selected by the school, I promise to:

- a) Abide by the rules & regulations of the school
- b) Be a sincere partner in the onward education of my child
- c) Inculcate & foster the values acquired by my child at school

Signature of Parent/ Guardian \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Please attach a self-attested photocopy of the following:**

1. Birth certificate issued by a competent authority
2. Proof of residence. Please attach **any one** of the following:
  - a. Ration Card/ Smart Card issued in the name of parents (Mother/ Father having name of Child).
  - b. Domicile certificate of child or of his/ her parents.
  - c. Voter ID Card (EPIC) of any other parents
  - d. Electricity bill/ MTNL bill/ Water bill/ Passport in the name of any of the parents or child.
  - e. Adhaar Card/ UID card issued in the name of any of the parents.
3. Copy of Fee bill last paid of **sibling** studying in The Srijan School.

**Note:**

- Incomplete forms are liable to be rejected without intimation.
- Information/ documents sought in this application form are for school record & child history only.

**Student's Information Sheet-2026-27**

(To be filled in BLOCK LETTERS)

Child's Photograph

Mother's Photograph

Father's Photograph

**GENERAL DETAILS**

Student's First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Date of Birth \_\_\_\_\_

Joining Class \_\_\_\_\_

Gender: Male \_\_\_\_\_ Female \_\_\_\_\_ (Mark a Tick (✓))

Place of Birth \_\_\_\_\_ Nationality \_\_\_\_\_

Mother Tongue \_\_\_\_\_ Religion \_\_\_\_\_

Aadhar Card No. \_\_\_\_\_

**ADDRESS**

Residential Address \_\_\_\_\_

City \_\_\_\_\_ Pin Code \_\_\_\_\_

Telephone No. (Landline) \_\_\_\_\_ Mobile No. \_\_\_\_\_

Contact Person (In case of emergency) \_\_\_\_\_ Contact No. \_\_\_\_\_

Student's Doctor's Name \_\_\_\_\_ Doctor's Tel. No. \_\_\_\_\_

**PARENT'S PROFILE****Father's Profile:**

In case the father of the child is an employee of this Institution, please specify: Staff Code \_\_\_\_\_

Father's Name \_\_\_\_\_

Occupation \_\_\_\_\_ Qualification \_\_\_\_\_

School Attended \_\_\_\_\_ College Attended \_\_\_\_\_

Office Address \_\_\_\_\_

City \_\_\_\_\_ Pin Code \_\_\_\_\_

Telephone No. \_\_\_\_\_ Mobile No. \_\_\_\_\_

E-Mail \_\_\_\_\_

## Mother's Profile:

In case the Mother of the child is an employee of this Institution, please specify: Staff Code \_\_\_\_\_

Mother's Name \_\_\_\_\_

Occupation \_\_\_\_\_ Qualification \_\_\_\_\_

School Attended \_\_\_\_\_ College Attended \_\_\_\_\_

Office Address \_\_\_\_\_

City \_\_\_\_\_ Pin Code \_\_\_\_\_

Telephone No. \_\_\_\_\_ Mobile No. \_\_\_\_\_

E-Mail \_\_\_\_\_

**History** – Previous history of the child in case he/ she was studying in some other School

Name of the School \_\_\_\_\_

Address of the School \_\_\_\_\_

Duration of study in the School \_\_\_\_\_

## Brother/ Sister of the student studying in this Institution:

Student ID \_\_\_\_\_

Name \_\_\_\_\_

Class & Section \_\_\_\_\_

**Transport Required:** Yes \_\_\_\_\_ No \_\_\_\_\_ (Mark a Tick (√) to whichever is applicable)

If yes, Route No. \_\_\_\_\_

Pick up point \_\_\_\_\_

Date from which transport is required \_\_\_\_\_

Dated: \_\_\_\_\_

(SIGNATURE OF THE PARENTS)

MOTHER

FATHER



**STUDENT'S HEALTH CERTIFICATE - 2026-27**

1. Name of the Child : \_\_\_\_\_
2. Class : \_\_\_\_\_
3. Date of Birth : \_\_\_\_\_
4. Father's Name : \_\_\_\_\_
5. Mother's Name : \_\_\_\_\_
6. Blood Group : \_\_\_\_\_ R.H. Factor \_\_\_\_\_
7. Immunization History :
  - a) BCG : Yes / No
  - b) DPT : Yes / No
  - c) Oral Polio : Yes / No
  - d) Measles/ MMR : Yes / No
  - e) Typhoid : Yes / No
  - f) Meningitis : Yes / No
  - g) Any Other : Yes / No
8. History of past illness:
  - a) Specific diseases suffered in the past.....
  - b) Operation undergone in the past, if any specify.....
  - c) Allergies, if any.....
  - d) Any other disease for which the child is on regular medication.....
  - e) Any Congenital Anomaly.....
  - f) Special needs, if any.....

Date \_\_\_\_\_

Name of the Parent \_\_\_\_\_ Signature of Parent \_\_\_\_\_

Emergency Phone No. \_\_\_\_\_

**Medical Certificate of Fitness (From Registered Doctor)**

This is to certify that I, Dr. \_\_\_\_\_ have examined  
 \_\_\_\_\_ aged \_\_\_\_\_ years, D/o / S/o  
 \_\_\_\_\_ on dated \_\_\_\_\_.

His/ Her visual acuity is normal/ corrected with glasses. There is no other illness, which would render the child unfit to attend school. He/ She is fit to attend school.

**Signature of Doctor**

Name: \_\_\_\_\_

Regn. No.: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

Tel. No. \_\_\_\_\_

## UNDERTAKING FOR PRIVATE TRANSPORT

The Principal  
The Srijan School  
Model Town  
Delhi

I.....father/mother/guardian of.....

Class/Section.....Student ID.....R/o.....

.....  
undertake that my ward uses private van/cab for travelling to and from the school.

Further, I understand and agree that my ward is availing the same solely at my discretion.

I undertake that we shall not hold the school or its authorities responsible in an event of any deficiency of service or untoward incident on account of any negligence by the Van drive/owner. I hereby specifically release, indemnify and hold the school free from liability for any claims arising out of such an accident. I am submitting the following information and attested copies of the following documents:

- (i) Driver and female attendant's (if the van is carrying even one female child) profile
- (ii) Police Verification Report of the driver and attendant w.r.t to antecedents
- (iii) Copy of Valid Pollution under control certificate
- (iv) Copy of Valid Insurance of vehicle
- (v) Undertaking from the driver/owner stating that van has permit to transport school children and no. of students travelling in the van is strictly as per transport department norms along with list of students traveling in van/cab at a time.
- (vi) A photograph of the van/cab showing compliance of safety/security measures prescribed by transport department of Delhi including provision of CCTV, GPRS and Speed Governor.

### **The Details of Private Van Driver and Vehicle:**

Name of Van/Cab Driver: .....

Driving Licence No.: ..... Valid upto : .....

Vehicle type & model: .....

Vehicle Regn. No.: .....

Van/cab run on CNG/Petrol/Diesel: .....If CNG, has it been endorsed in the RC:  
Yes/No

Date : ..... Name : ..... Signature: .....